

Date Received: _____
Date Approved: _____



Submit Copy to:
Fire District
Public Works
Building Dept.
Chief of Police

120 Barrington Ave- East Dundee, IL 60118

Phone: 847-426-2822 Fax 847-426-2956

Village of East Dundee Block Party Request Form

Date: _____

Request for a BLOCK PARTY on _____, _____ from ____ am/pm to ____
(Day) (Month & Date)

am/pm on _____, from _____ to _____.
(Street) (Number) (Number)

NOTE: Requests for block parties on major collector streets will be considered on a case by case basis.

Applicant: _____, _____, _____
(Name) (Address) (Phone)

Contact and deliver (4) Type One barricades to:

_____, _____, _____
(Name) (Address) (Phone)

Important: It is the responsibility of the undersigned to assure that a CLEAR TRAFFIC FLOW is maintained at all times between the barricades. Nothing will be placed on the street that will impede traffic in the event of an emergency. Fire hydrants are to be accessible at all times, fifteen (15) feet on either side. In the event of a FIRE or MEDICAL or POLICE EMERGENCY, barricades are to be removed. Spectators will keep a safe distance, so as not to interfere with FIRE or POLICE EMERGENCIES. THE EAST DUNDEE POLICE AND THE FIRE PROTECTION DISTRICT will be held harmless as to any damage to property caused by obstructing their entrance or exit or obstructing them from performing their duties.

Compliance with all applicable Village Codes is required.

WAIVER: Approval of this application will reserve for the above mentioned applicant the requested event date/place providing all requirements outlined by the Village of East Dundee have been met. If the block party request is approved, the block party participants shall assume full responsibility for compliance with all conditions, fees, or any costs associated with damage to Village property, cleanup by Village crews, or any other additional Village expense cause by the event.

The block party participants shall be strictly liable for the acts of its agents, volunteers, officers, employees, and families, and shall indemnify and hold harmless the Village of East Dundee, it's officers, agents, and employees from any claim, suit or liability whatsoever including, but not limited to, any court costs or reasonable attorney's fees arising out of or in any way connected with any acts or omissions of the block party participants, its agents, volunteers, officers, employees and families, or of the block party.

Attached is a petition for all neighbors within the requested block area to sign which indicates that they have no objections to the block party. Submit the petition along with this request to the Village of East Dundee, 120 Barrington Avenue, East Dundee, IL 60118.

REQUEST MUST BE SUBMITTED AT LEAST 21 DAYS PRIOR TO DATE OF EVENT TO ENSURE BOARD CONSIDERATION.



BLOCK PARTY PROCEDURES AND REQUIREMENTS WITHIN THE VILLAGE

1. Block Parties may only be conducted during daylight hours. Block Parties must be off the public streets and parkways by dusk.
2. Block Parties shall only be by invitation and not open to the public.
3. There can be no sale of alcoholic beverages or food.
4. Total corporate sponsorship is limited to token donations or gestures of less than \$200 cash value.
5. Clean-up of both the street and parkways are required immediately following the event.
6. Sidewalks and parkways may be used. No nets, stages, or large devices shall be permitted on the street, sidewalks or parkways.
7. All residents on the street must be invited to and in agreement with the party.
8. One person must be in charge and sign the block party request form. Name, address and phone number must be supplies on the application.
9. Block Parties are subject to all applicable laws: i.e. loud music, disorderly conduct, etc..
 - a. If a complaint is received, the East Dundee Police Department will notify the person in charge with a warning.
 - b. If a second complaint is received and verified by the East Dundee Police Department, the block party will be required to disband.
10. Amplified music must be off by 9:00pm
11. The Village will provide barricades. It is the block party's responsibility to erect the two barricades at each end of the closure at the stated time for the block party, and to remove the barricades at the stated or required ending time.